

**Empanelment of Resource Persons/ Trainers in the BSPRI, Panchayati Raj Department,
Government of Bihar**

Bihar State Panchayat Resource Institute is dedicated to working for the capacity building of Elected Representatives (ERs) and functionaries related to the three-tier Panchayati Raj Institutions (PRIs) of Bihar. The process involves organizing intensive and continuous training programs on a variety of subjects at the state, district, and block levels. To ensure the smooth and timely implementation of the training programs, as per the training calendar, the institute requires a pool of quality trainers at various levels i.e. State, District and Block levels, having expertise in various fields.

We are seeking applications from dynamic and experienced individuals (Assistant Professors, Research scholars and equivalent/ Subject Area Experts from NGOs/ PRI members and Officials/ Professionals from relevant fields) having excellent communication and presentation skills, ability to engage and motivate learners in a participatory and interactive manner and fluency in the Hindi language, to empanel themselves as Trainers/ Resource Persons for Capacity Building & Training of the PRD officials, Frontline workers, Members of Self-Help Groups, Elected Representatives (ERs) of all the three tiers of PRIs on the areas mentioned in Annexure-1. The empaneled Trainers/ Resource Persons will be responsible for delivering lectures during Trainings, Workshops, and other Capacity Building Programs on various subjects related to the functioning of local self-government like Refresher training of ERs of PRIs and officials regarding its functions as per Bihar Panchayati Raj Act, 2006/ LSDG & PAI/ Panchayat Development Plan/ e-Governance/ OSR & SHG-PRI Convergence/ Basic Account, taxation and Audit/ Gram Kachahary, etc., to enhance the knowledge and skills of elected representatives, officials, and other stakeholders.

The key responsibilities of the empaneled Trainers/ Resource Persons include delivering training in both online and offline modes on various subjects as mentioned below:

1. **Bihar Panchayat Raj Act, 2006, its amendments and rules**
 - a. Gram Panchayat
 - b. Panchayat Samit
 - c. Zila Parishad
 - d. Gram Kachahary

Educational Qualification: -

- LLB or LLM

Desirables: -

- Preference will be given to retired officials from the related field
- Applicants with work experience in the relevant field will be preferred.

2. **Basic Accounts, Audit and Taxation**
 - a. Basic Accounts
 - b. Audit of PRIs

c. GST and Tax deduction in Panchayats

Educational Qualification: -

- M.Com/ CA Inter/ MBA-Finance

Desirables: -

- Preference will be given to retired officials from the related field
- Applicants with work experience in the relevant field will be preferred.

3. Other

i. Localization of Sustainable Development Goals

- Theme 1- Poverty free and Enhanced Livelihoods in Panchayat
- Theme 2- Healthy Panchayat
- Theme 3- Child Friendly Panchayat
- Theme 4- Water Sufficient Panchayat
- Theme 5- Clean and Green Panchayat
- Theme 6- Panchayat with Self-Sufficient Infrastructure
- Theme 7- Social Justice and Socially secured Panchayat
- Theme 8- Panchayat with good Governance
- Theme 9- Women friendly Panchayat

ii. Decentralized Planning (GPDP, BPDP, DPDP)

iii. SHG- PRI Convergence

iv. Own Source Revenue

Educational Qualification: -

- PG Degree in Social Work/ Sociology/ Public Administration/ Rural Development

Desirables: -

- Preference will be given to retired officials from the related field
- Applicants with work experience in the relevant field will be preferred.

Terms and Conditions-

- The empanelment of Trainers/ Resource Persons is **not** to be treated as "**employment**" or "**regular engagement**" in any manner.
- Resource Persons/ Trainers to be engaged shall depend upon the actual requirement at a particular point of time for state, district and block level training. This is on a requirement basis.
- The Trainers/ Resource Persons would be working with the Department in a collaborative mode as and when the training needs arise/are identified.
- Selection of Trainers/ Resource Persons for a particular program organized by the Department will be based on the training need, location of the training centers, and availability of skilled trainers etc. The empaneled Trainers/ Resource Persons would be informed about the requirement as and when the need arises by the SPRC/ DPRC.

- The Trainers/ Resource Persons may also be asked for the training content/ material like PPTs etc. for delivery as per their expertise.
- The empaneled trainers shall function as per direction and assigned responsibilities given by SPRC.
- The Trainers/ Resource Persons will be entitled to an honorarium as per RGSA norms. As per the current norms, the District and Block level trainers will be paid at the rate of INR 1500 per session.
- The Trainers/ Resource Persons will have to mandatorily qualify the trainer certification course by NIRDPR before being empaneled.
- The empaneled trainers may be engaged for around 100 days in a year depending upon Department requirement and training Plan.

Empanelment Process:

- The online Application Form, along with necessary documents, is to be submitted on the portal.
- Applicants fulfilling the criteria may be called for an Offline OR Online discussion/ interview and verification of the documents before the finalization of their empanelment. All the empanelment process shall be concluded at SPRC.
- For the selection and categorization of empaneled individuals at State, District, Block level or at multiple levels, the decision of the Project Director-cum-CEO, BSPRI shall be final.
- The empaneled trainers would be informed through e-mail.